AGENDA ITEM
CA24

Travel Approval Form

Department: JP3

Event Name: TYLER CONNECT 2025 CONFERENCE

Location: SAN ANTONIO, TEXAS

Event Dates: MAY 11-14, 2025

Purpose:

- ☐ Required Continuing Education/Certification
- ☑ Job Training
- ☐ Other: _____

Court Decision:
This section to be completed by County Judge's Office

Johnson County ★ APPROVED ★ Commissioners Court

1-13-25

Name of Attendees:

Christi McClelland

Required Documents Checklist:

✶✶ Same-Day Travel - Commissioners Court Approval is not required ✶✶

Overnight Travel

- ☑ Travel Approval Form
- ☑ Registration Information or Confirmation
- ☑ Itinerary, Agenda, or Breakdown
- ☑ Hotel Information, Confirmation, or Hotel Reservation Request Form

For Out of State Travel, please also include:

- ☐ Cost Estimation Breakdown for Trip with Airfare, Rental Car, Meals, Hotel, Etc.
- ☐ Narrative as to why the Out of State Travel is necessary

Signature of Elected Official/Department Head: Andrew J McClain

Approved in CC on 9/11/2023

Christina McClelland

From: Tyler Events <noreply@tylertechevents.com>
Sent: Monday, January 6, 2025 9:33 AM
To: Christina McClelland
Subject: Registration Confirmed: Tyler Connect 2025
Attachments: tyler_con25_custom_1736177558817001QRoV.pdf

You don't often get email from noreply@tylertechevents.com. Learn why this is important

CAUTION: This email originated from outside of the Johnson County email system.
Use care when opening links or attachments. Report suspicious emails.

Hi Christina,

Thank you for registering for Connect 2025! Please save your email confirmation for future reference and begin building your schedule today.

Registration Summary

First Name: Christina
Last Name: McCLELLAND
Company Name: Johnson County, TX
Registered On: January 06, 2025

Payment Information

Total: $1199.00
Balance Due: $1199.00

Hotel Reservation

To take advantage of the discounted conference rates, please use this link to book your hotel reservation.

Cancellation Policy

All cancellations must be received via email at tyler.events@tylertech.com. All registration cancellations **on or before March 14, 2025,** will receive a

refund, less a $100 cancellation fee. **After March 14, 2025**, registration cancellations will receive a refund, less a $500 cancellation fee. Any cancellations made **after April 11, 2025, will not be refunded**. Please consider transferring registrations to other organization members. Registration transfers can be made up until May 11, 2025, and a $100 transfer fee will be incurred.

To review or make changes to your registration, hotel reservation, and/or payments, log into your account at any time.

For more information about Connect 2025, visit our Tyler Connect website.

Sincerely,

Tyler Events Team

Choose Classes

Questions? Contact Us

FULL CONFERENCE PACKAGES

$1,199.00 ^

◉ **Tyler Connect Full Conference Package** 1 **$1,199.00**

This package includes access to the three-day conference including the keynote, featured speakers, product general session, and any other activities planned throughout the conference.

- Full Session Availability
- 1:1 With Tyler Team Members
- Networking Opportunities
- Client Appreciation Event
- Boxed Lunches
- CPE Accreditation

Conference Schedule

Explore the agenda to plan your time and maximize your conference experience.

> Sunday, May 11

> Monday, May 12

> Tuesday, May 13

> Wednesday, May 14

⌄ Sunday, May 11

Registration & Solutions Hub Open

12:00 p.m.–6:00 p.m.

Workshops*

2:00 p.m.–5:00 p.m.

*Available only to certain products at an additional cost.

Monday, May 12

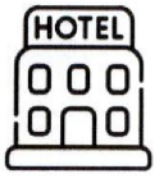
Registration & Solutions Hub Open
7:30 a.m.–4:30 p.m.
Session 1 (Opening & Keynote)
8:30 a.m.–9:30 a.m.
Break
9:30 a.m.–10:00 a.m.
Session 2
10:00 a.m.–11:00 a.m.
Break
11:00 a.m.–11:30 a.m.
Session 3
11:30 a.m.–12:30 p.m.
Lunch
12:30 p.m.–2:00 p.m.
Session 4
2:00 p.m.–3:00 p.m.
Break
3:00 p.m.–3:30 p.m.
Session 5
3:30 p.m.–4:30 p.m.
Client Happy Hour
4:30 p.m.–6:00 p.m.

Tuesday, May 13

Registration & Solutions Hub Open
8:00 a.m.–4:30 p.m.
Session 6
8:30 a.m.–9:30 a.m.
Break
9:30 a.m.–10:00 a.m.
Session 7
10:00 a.m.–11:00 a.m.
Break
11:00 a.m.–11:30 a.m.
Session 8
11:30 a.m.–12:30 p.m.
Lunch
12:30 p.m.–2:00 p.m.
Session 9
2:00 p.m.–3:00 p.m.
Break
3:00 p.m.–3:30 p.m.
Session 10
3:30 p.m.–4:30 p.m.
Client Appreciation Event
6:00 p.m.–10:00 p.m.

Wednesday, May 14

Registration Open
8:00 a.m.–12:00 p.m.
Session 11
8:30 a.m.–9:30 a.m.
Break
9:30 a.m.–10:00 a.m.
Session 12
10:00 a.m.–11:00 a.m.
Break
11:00 a.m.–11:30 a.m.
Session 13
11:30 a.m.–12:30 p.m.



TRAVEL HOTEL RESERVATION REQUEST

(EMAIL TO PURCHASING at pur@johnsoncountytx.org)

DATE: 01/06/2025 DEPARTMENT: JP3

PERSON SENDING REQUEST: CHRISTI McCLELLAND EXT: 1532

Person (s) Name Attending:

*If LEOSE Funds are being used to pay for the room upon check out, please check LEOSE FUNDS below:

☐ LEOSE FUNDS

1. CHRISTI McCLELLAND
2.
3.
4.
5.
6.

Function Attending: TYLER CONNECT 2025 CONFERENCE

Hotel Name: SAN ANTONIO MARRIOTT RIVERCENTER		
Hotel Address: 101 BOWIE ST.		
City: SAN ANTONIO	State: TEXAS	Zip: 78205
Hotel Phone# 210-223-1000		
Special Requirements:		
Conference Hotel Block Code:		
Conference/Training Website: https://reg.rainfocus.com/flow/tyler/con25/reg/housing		
How many rooms needed: 1		
Date of Check In: 1/6/25	**Date of Check Out:** 1/6/25	

NOTE: When the Purchasing Department reserves the hotel room, payment will be processed and paid for on the travel credit card. ALL Travel PO's MUST be in place prior to travel. The hotel receipt will need to be receipted on your PO upon return. If the traveler does not obtain a hotel receipt upon check out, it's the travelers responsibility to call the hotel and obtain a copy for receipting.